



**School Improvement Team Agenda and Minutes**

**DATE: 9.12.23**

**TIME: 4:00 pm**

**Virtually**

**SIT Function:** The School Improvement Team facilitates the involvement of the school community with West Charlotte HS in the development of the School Improvement Plan (SIP). It encourages, supports, and creates opportunities for involvement from parents and community members. The SIT contributes to the design of the SIP and analyzes it for effectiveness while making adjustments as needed. SIT also addresses issues or concerns that arise throughout the year that may or may not be listed in the SIP.

<b>WCHS Beliefs</b>	<b>Vision and Mission</b>
<ul style="list-style-type: none"> <li>● Every student deserves support to achieve academic success based on individual needs.</li> <li>● A culture of high expectations and accountability encourages success for all.</li> <li>● A safe and supportive learning environment promotes student achievement.</li> <li>● Collaboration between staff, families and community is critical to the success of students.</li> </ul>	<p><b>CMS Vision:</b> CMS strives to create an innovative, inclusive, student-centered environment that supports the development of independent learners. In addition, CMS leads the community in educational excellence, inspiring intellectual curiosity, creativity, and achievement so that all students reach their full potential.</p> <p><b>WCHS Vision:</b> To prepare students for academic excellence, personal responsibility, and the self-confidence necessary for success in college and life in the 21st century.</p> <p><b>CMS Mission:</b> The mission of CMS is to maximize academic achievement by every student in every school.</p> <p><b>WCHS Mission:</b> The professionals of West Charlotte High School endeavor to promote and support student learning in a safe, diverse community where students, staff, and parents actively commit to academic excellence and personal responsibility.</p>

	Time	Agenda Item	Notes/Minutes
1	5 min	<p>Welcome and Sign In:</p> <p>Review WCHS Vision and Mission</p>	<p><a href="https://tinyurl.com/SITSEP12SIGNIN">https://tinyurl.com/SITSEP12SIGNIN</a> Sign-In</p> <p><a href="https://tinyurl.com/SITSEP12">https://tinyurl.com/SITSEP12</a> Meeting Slidedeck</p>
2	2 min	Celebrations	We acknowledged the following: Mr. Robinson named principal of the year, WCHS exceeding expected growth, WCHS band being invited to lead Charlotte' Labor Day Parade, Malachi Thompson being selected as a finalist for the CMS Student Review Advisor
3	8 min	Introductions	Please state your: Name, SIT Role, Occupation, Everyone on the zoom meeting introduced themselves
4	10 min	<p>Functions &amp; Duties of SIT</p> <p>Review Roles and Responsibilities</p>	<p>Co-Chairperson: Vacant</p> <p>Recorder: Vacant</p> <p>Timekeeper: LaTrenda Hall</p> <p>SIT is made up of 50% staff and 50% parents/community representatives</p> <p>All vacancies for the SIT committee are filled</p>
5	5 min	Title IX Overview	Dr. Littlejohn reviewed possible SIT involvement in Title IX cases and the definition of sexual harassment.
6	15 min	<p>SIP Goals</p> <p>Components of the SIP</p> <p>Review of SIP</p>	Dr. Littlejohn reviewed schools goals, expectations of SIT members, roles and responsibilities of SIT members. She also logged into the Indistar Platform to show everyone how to navigate and read documents in the platform.
7	5 min	<p>Discuss Meeting Times</p> <p>Next Steps</p>	<p>SIT Meetings will take place on the 2nd Tuesday of the month.</p> <p>Next meeting time: Tuesday, 10/3 @ 4:00 - 5:00 PM (Virtual)</p> <p>SIP draft due 9/14</p> <p>Will receive feedback from district by 9/28</p> <p>SIT will meet to approve final draft 10/3</p> <p>Final SIP must be uploaded by 10/5</p>